



LOS ANGELES COUNTY INFORMATION SYSTEMS COMMISSION

383 Kenneth Hahn Hall of Administration • 500 West Temple Street • Los Angeles, CA 90012
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Members

Raoul J. Freeman,
Ph.D. *Chair*

T. Austin Bordeaux
William Chen
Ying Tung Chen
Jonathan S. Fuhrman
Marilyn G. Katherman
Tom Ross
Alfred S. Samulon
Arnold Steinberg

MINUTES OF REGULAR MEETING of

September 10, 2007

Room 372, Kenneth Hahn Hall of Administration

Members Present

Dr. Raoul Freeman, Chair
T. Austin Bordeaux
Ying Tung Chen
Jonathan Fuhrman
Marilyn Katherman
Tom Ross
Alfred Samulon
Arnold Steinberg

Member Not Present

William Chen

Others Present

James Hall, Department of Chief Information Office
Greg Melendez, Department of Chief Information Office
Al Brusewitz, Department of Chief Information Office
Jon Fullinwider, Department of Chief Information Office
David DeVault, Department of Public Social Services
Kimberly Katsuyama, EDS (Electronic Data Systems)
Richard Sanchez, Internal Services Department
Charlie Meister, USC Projects Director

Staff

Janice Davis, Commission Services Staff

CALL TO ORDER

Chairman Freeman called the meeting to order at 3:35 p.m.

APPROVAL OF MINUTES FROM MAY 7, 2007

On motion of Commissioner Samulon and seconded by Commissioner Fuhrman, and unanimously carried, the minutes of May 7, 2007 were approved, with the following change: On Page 2, under "Security Enforcement Efforts", add, *"The Commission had reservations about students conducting the security surveys"...*

CHAIRMAN'S REPORT

There were none.

ANNUAL ELECTION OF CHAIRMAN

Nominations were opened from the floor for Chairman for 2008. Commissioner Fuhrman nominated Raoul Freeman, seconded by Commissioner Samulon. There being no further nominations, nominations were closed.

On motion of Commissioner Samulon, seconded by Commissioner Fuhrman, and unanimously carried, Raoul Freeman was elected Chairman for 2008.

Tom Ross joined the meeting at 3:48 p.m.

IT GOVERNANCE

The County IT Structure for Fiscal Year 2007-2008 organization chart was distributed to the Commission. A comparison was made between the new structure and the structure from the previous Fiscal Year (2006-2007).

The Commission proposed sending a letter to the CEO recommending the County structure be revised so that the office of the CIO would report directly to the CEO in a staff capacity rather than to the Deputy CEO (DCEO). On motion of Commissioner Steinberg, seconded by Commissioner Ross, and unanimously carried, a letter will be sent by Chairman Freeman to the CEO recommending the change.

OUTSOURCING TAX

The Commission discussed the possibility of an Outsourcing Tax when ISD submits a lower bid than an outside vendor and the outside vendor is still selected.

There was little support for this concept. However, the advantages of spreading the ISD overhead over a larger base will be discussed in the future.

SECURITY AUDIT RESULTS

Mr. Al Brusewitz, Department of CIO, reported on the security survey conducted for all County Departments with the help of USC students. He presented a handout showing which quarter will rollout the BAP Survey for each County Department, eventually ending in the Fiscal Year of 2009-2010.

Mr. Brusewitz introduced Dr. Meister, Executive Director of the Institute for Critical Information InfraStructure Protection (ICIIIP) at the Marshall School of Business at USC, who gave the following report:

- The audit procedure consists of DISO's filling out a forty (40) question survey and

the results are then audited by the USC students.

- The Department of Public Social Services is in full compliance with County security policy. The Department of Animal Care and Control needs improvement. The Department of Beaches and Harbors has improved their security. The Department of Public Works has a DISO who doesn't have an extensive background in security, but he's dedicated and heading in the right direction.
- A written report will be generated by USC every quarter during the Fiscal Year describing the County Departments that have been surveyed. The Commission will be provided with these reports.

MATTERS NOT ON THE POSTED AGENDA (TO BE BRIEFLY DISCUSSED AND PLACED ON A FUTURE AGENDA)

Commissioner Fuhrman inquired about the effectiveness of the electronic voting machines. He would like a representative from the Registrar-Recorder's Department to come to a future meeting to give a report regarding the effectiveness of the voting machines.

- Jon Fullinwider, CIO, volunteered to try to get Ms. Conny McCormack, Registrar-Recorder's Office, to perform this function.

PUBLIC COMMENT / ANNOUNCEMENTS

There were none.

ANNOUNCEMENT

The next meeting is scheduled for Monday, November 5, 2007 at 3:30 p.m. in Room 372.

ADJOURNMENT

There being no further business, with a motion made by Commissioner Samulon and seconded by Commissioner Katherman, the meeting was adjourned at 5:20 p.m.

Respectfully submitted,

Janice A. Davis
Commission Services Division